

## Checklist for the beginning of in-company work

Checklist for the inception of an HACCP system into a company	
Measure	
Assemble the HACCP team, including one person (consultant, employee or other resource) who is HACCP-trained.	
Describe the food and its method of production and distribution; identify the intended use and consumers of the products.	
Develop and verify process flow diagram(s).	
Decide whether products can be grouped.	
Use the seven principles	
Principle 1: Conduct a hazard analysis.	
Principle 2: Identify critical control points.	
Principle 3: Establish critical limits for each critical control point.	
Principle 4: Establish critical control point monitoring requirements.	
Principle 5: Establish corrective actions.	
Principle 6: Establish procedures for verifying the HACCP system is functioning as intended.	
Principle 7: Establish record keeping procedures.	